

REQUEST FOR QUOTES (RFQ)

RFQ #:	FY22-447-SSD-006- Motorcycle Procurement
Purpose:	Supply and Delivery of two (2) Motorcycles. DDP Incoterms Juba, South Sudan.
Issue Date:	April 1, 2022
Closing Date:	April 14, 2022 12:00 PM EST
Questions Due:	April 06, 2022 12:00 PM EST
Anticipated Award Date:	May 2022
Anticipated Award Type:	Purchase Order

Corus Procurement Ethics

Corus International and its family of organizations are committed to a transparent and ethical procurement process aiming to achieve the best value for money, fairness, integrity, and doing business in compliance with the US government regulations, the beneficiaries, donors, and partners' interests.

Corus does not allow accepting any monetary transaction, gratuity, or compensation of any type from current or potential vendors or suppliers in exchange for or as a reward for a business. Therefore, all potential vendors and suppliers taking part in this solicitation must not offer fraud, bribery, or kickback to an employee or staff of Corus. Any vendor or supplier violating these standards will be automatically disqualified for doing business with Corus in the future.

A comprehensive list of Corus's ethical standards as well as information on how to report any violation pertaining to this solicitation (Corus's Integrity and Ethics Reporting Hotline) is found here: <https://corusinternational.org/ethics-and-policies-corus-international>.

INTRODUCTION:

Founded in 1945, Lutheran World Relief (LWR) is a U.S.-based 501(c)3 organization with a mission to end poverty, injustice, and human suffering. LWR focuses its work on humanitarian assistance and long-term development, laying a foundation for resilience, sustainable adaptation to climate change, and the strengthening of value chains.

Headquartered in Baltimore, Maryland, LWR has an annual operating budget of \$50 million, with funding from Lutheran individual and congregational donors, U.S. Agency for International Development (USAID), the United States Department of Agriculture (USDA), the Bill & Melinda Gates Foundation, the Margaret A. Cargill Philanthropies, and others. LWR's programmatic approaches promote collaboration between public and private institutions to achieve shared impact. In the past 10 years, LWR has successfully executed more than \$60 million in restricted funding from the U.S. government, foundations, and the private sector.

IMA is a global, faith-based nonprofit that helps developing communities overcome their public health challenges. Founded in 1960 as Interchurch Medical Assistance, today's IMA works alongside governments, non-governmental organizations, faith-based and secular agencies to bring the best in science and public health programming to some of the world's most challenging environments. With offices in six countries and more than \$100 million in annual revenue, IMA is a vibrant, growing agency working to achieve health, healing and well-being for all.

IMA offers sustainable and efficient solutions to health-related problems that are far too common in the developing world. IMA believes all people are children of God and thus deserve to lead healthy and productive lives. The founding members of IMA World Health, Protestant Churches and church-based organizations chose to be intentionally ecumenical to provide health services and to build healthy communities around the world. We can do more together than alone; that spirit of joint action remains foundational to IMA today.

IMA World Health and Lutheran World Relief combined in 2020 to create Corus International. Corus International is the parent organization of Lutheran World Relief and IMA World Health, two brands that operate as a single organization.

REQUIREMENT:

Corus invites qualified suppliers to submit offers in accordance with the requirements and specifications listed in this document. Quotes must be received by Corus no later than the Date and Time indicated in the following table.

Complete Description of Need/Scope of Work/Specifications		
Item	Technical specifications/SoW	Quantity
1	Supply and delivery of 2 (two) Motorcycle and 2 (two) full Face Helmet per DDP INCOTERMS to Juba, South Sudan. Technical specifications: - 2021 or 2022 Honda XR125 LEK or Equivalent - Engine: Air-cooled OHV 4-Stroke single cylinder - Horsepower: 11,6 PS/8500 rpm (DIN) - Ignition: Capacitor discharge (CDI) - Starter: Kick starter and electric starter - Transmission: 5 speed - Dimensions: L: 2,100 mm W 820 mm H: 1,126 mm - Wheelbase: 1,353 mm - Seat height: 825 mm - Ground Clearance: 243 mm - Fuel Capacity: 12 Litres - Tyres: Front 90/90-19 Rear: 110/90-17 - Suspension: Front: Leading Axle Fork Rear: Mono Shock Hydraulic dampers - Dry Weight: 129 Kgs	2
2	Full Face Helmet	2
Delivery address		Heran Office Complex, Hai Cinema, Juba Stadium Road, Juba South Sudan
Payment terms :		Net 30 Days, Upon successful delivery of the items.

In order to be considered, quotes must be valid for at least 90 days and must include all of the following:

- Complete vendor contact information – including vendors physical address and full legal name.
- The price offered for the needed goods and/or services, including associated costs such as shipping or installation.
- Current contact information for at least 3 past customer references.
- All information relevant to demonstrating the vendor’s ability to meet Corus ’s Evaluation Criteria (see below).

Quotes will be evaluated based on the following evaluation criteria:

Ability to meet the Description/Scope of Work/Specifications above
Total price

Acceptable Past Performance	
Other Factors (if any):	<ul style="list-style-type: none"> - Please quote your best delivery lead timeline for the entire content as it remains as one of the major evaluation factors. - Please submit your quotes to procurement@corusinternational.org before or by the submission deadline. Please note the RFQ number (FY22-447-SSD-006-Motorcycle Procurement) in the subject line of your email. - Quotations will be scored based on delivery timeline and meeting the technical specifications of the RFQ.

- *Quotes submitted after the deadline has passed or that do not include all of the information requested may be rejected.*
- *By responding with a quote you are accepting the requirements as outlined above, including any delivery requirements and payment terms*
- *This RFQ is non-binding and in no way obligates Corus to award any contract. Corus reserves the right to purchase any or all of the items requested, to adjust quantities if necessary, or to make no purchase. Firm commitment to purchase is not established until a written order is issued by Corus. Corus will not pay for a vendor's quote preparation costs.*
- *Corus procurement staff are instructed not to request or accept any commission relating to this order, and Corus has procedures in place to detect such payments. Please do not offer or pay any such commission, as this could result in your quotation being rejected. Please report any Corus representative asking for such a payment to the following email address:
procurement@corusinternational.org*

ATTACHMENT A. QUOTE COVER SHEET

Vendor Name: _____

Physical address: _____

City, State, Zip: _____

Primary Contact: _____

Tel: _____

Fax: _____

Email: _____

Name of Authorized Official to Sign Contract: _____

Title of Authorized Official: _____

Certification: I certify that information provided is true and correct. The offer is valid for a minimum of 90 days.

Signature: _____

Date: _____

ATTACHMENT B. PAST PERFORMANCE

Complete the table below. Please include contact information for past customers that can provide professional references for your organization.

VENDOR NAME: _____

#	Reference Contact Name	Organization Name	Telephone	Email	Date Services Performed	Type of Services Performed