

REQUEST FOR QUOTE (RFQ) FOR RESTRICTED COMMODITIES (VEHICLES)

RFQ #:	FY22-522-DRC-007
Purpose:	Supply and delivery of 2 Vehicles to Goma, DRC per DAP (INCOTERMS 2020)
Issue Date:	July 21, 2022
Closing Date:	August 4, 2022
Questions Due:	July 26, 2022
Anticipated Award Date:	September, 2022
Anticipated Award Type:	Fixed Price Contract

Corus Procurement Ethics

Corus International is committed to a transparent and ethical procurement process aiming to achieve the best value for money, fairness, integrity, and doing business in compliance with the US government regulations, the beneficiaries, donors, and partners' interests.

Corus does not allow accepting any monetary transaction, gratuity, or compensation of any type from current or potential vendors or suppliers in exchange for or as a reward for a business. Therefore, all potential vendors and suppliers taking part in this solicitation must not offer fraud, bribery, or kickback to an employee or staff of Corus. Any vendor or supplier violating these standards will be automatically disqualified for doing business with Corus in the future.

A comprehensive list of Corus's ethical standards as well as information on how to report any violation pertaining to this solicitation (Corus's Integrity and Ethics Reporting Hotline) is found here: <https://corusinternational.org/ethics-and-policies-corus-international>.

INTRODUCTION:

Founded in 1945, Lutheran World Relief (LWR) is a U.S.-based 501(c)3 organization with a mission to end poverty, injustice, and human suffering. LWR focuses its work on humanitarian assistance and long-term development, laying a foundation for resilience, sustainable adaptation to climate change, and the strengthening of value chains.

Headquartered in Baltimore, Maryland, LWR has an annual operating budget of \$50 million, with funding from Lutheran individual and congregational donors, U.S. Agency for International Development (USAID), the United States Department of Agriculture (USDA), the Bill & Melinda Gates Foundation, the Margaret A. Cargill Philanthropies, and others. LWR's programmatic approaches promote collaboration between public and private institutions to achieve shared impact. In the past 10 years, LWR has successfully executed more than \$60 million in restricted funding from the U.S. government, foundations, and the private sector.

IMA is a global, faith-based nonprofit that helps developing communities overcome their public health challenges. Founded in 1960 as Interchurch Medical Assistance, today's IMA works alongside governments, non-governmental organizations, faith-based and secular agencies to bring the best in science and public health programming to some of the world's most challenging environments. With offices in six countries and more than \$100 million in annual revenue, IMA is a vibrant, growing agency working to achieve health, healing and well-being for all.

IMA offers sustainable and efficient solutions to health-related problems that are far too common in the developing world. IMA believes all people are children of God and thus deserve to lead healthy and productive lives. The founding members of IMA World Health, Protestant Churches and church-based organizations chose to be intentionally ecumenical to provide health services and to build healthy communities around the world. We can do more together than alone; that spirit of joint action remains foundational to IMA today.

IMA World Health and Lutheran World Relief combined in 2020 to create Corus International. Corus International is the parent organization of Lutheran World Relief and IMA World Health, two brands that operate as a single organization.

SERVICE REQUIREMENT:

Corus invites qualified suppliers to submit offers for the supply of project vehicles according to the quantities and specifications listed below. The closing date of this RFQ is **Thursday August 4, 2022, 5:00 PM EST.**

Expression of intent to quote and any questions pertaining to this RFQ must be submitted by **Wednesday July 26, 2022 12:00 PM EST** Otherwise extended, no questions will be accepted after this date. Questions received will be compiled and responses will be sent to all participating offerors by **Friday July 29, 2022.**

Offers **MUST** be received prior to the closing date of the RFQ. No late Offers will be considered. Questions and offers should be submitted to: procurement designated email address

ITEM	PRODUCT	Quantity
1.	<p>Supply and delivery of vehicle to Goma, DRC, per DAP INCOTERMS 2020</p> <p>Land Cruiser 76 Hardtop LHD (model code: HZJ76-RKMRS-A3) Or equivalent Manufacturing Year 2022, engine model :1HZ, 6/cylinders, 12 volts, Fuel Diesel, fuel tank capacity (liters) :130 4x4 AWD; Transmission: 5 Speed Manual, 5 Doors, 10 Seater, Color: White Accessories: RACO diesel pre-filter kit; ROOFRACK & fixation ARB; Original TMAX winch, TMAXBA2604 Tmax winch, ARB bull bar, hi-lift jack BA185T, radio de communication HF et VHF).</p>	1 Piece
2.	<p>Supply and delivery of vehicle to Goma, DRC, per DAP INCOTERMS 2020</p> <p>Land Cruiser Prado TXL 2.8L Turbo, LHD, Diesel 7 Seater, Code: GDJ150-GKFEY Or equivalent Manufacturing Year 2022 Engine model: 1GD-FTV, Displacement: 2755 4 Cylinders, Maximum power: (kw/rpm): 150/3400, Maximum power (bhp/rpm):201/3400, Maximum torque (Nm/rpm):420/1400-3400, 12 Volts Diesel, Fuel tank capacity (Liters): 87+63, Air Bag System: D+P (driver and passenger): Horn, Anti-theft system: alarm & communication (scr-horn): Isofix anchor points, Central door locking – D Side linked SW+wheel w/speed auto lock Vehicle Stability Control – ABS+VSC+A-TRAC & TSC, Child lock (rear doors) : Wireless door lock – Smart entry w/vibration sensor, Grade Package: TX-L: Tool Kit & Jack – (Jack+Jack handle+hub nut wrench) Color: white; Accessories: RACO diesel; ROOFRACK & fixation ARB; ARB bull bar, radio de 3communication HF et VHF).</p>	1 Piece

SPECIFICATIONS

1. Services/Maintenance: The above vehicles will be used in the Democratic Republic of Congo (DRC) The Offeror shall confirm that manufacturer's warranty will be honored and that services are available in the DRC Offerors shall advise the name and address of the authorized agent in the DRC
2. Vehicles must meet all requirements of the Government of the DRC
3. Offerors shall propose any model of vehicle that meets the above specifications.
4. Offers must show the delivery charges to IMA Office, Goma, Democratic Republic of Congo including insurance, DAP (Incoterms 2020). Delivery charges are to be quoted for surface shipment. Identify if vehicles will be in a steel shipping container.
5. Offerors shall provide a full description of each vehicle offered, including lists of standard equipment and features included in the proposed model.
6. Payment terms 25%/75% preferred payment terms.
7. Offerors are requested to format their quotes as per Bid Form.
8. Offers that offer facilitation of exoneration and clearance of said motorized vehicles will be welcome.

Prices for all vehicles are inclusive of delivery to: 9, Lyn Lusi, Quartier les Volcans, Goma, Democratic Republic of the Congo

INSTRUCTIONS & CONDITIONS

PARTICIPATION

Corus reserves the right to negotiate any or all RFQ terms and conditions, and to cancel, amend or resubmit this RFQ in part or entirety at any time.

This RFQ is not an offer to contract but represents a definition of specific requirements and an invitation to qualified companies to submit Offers. Issuance of the RFQ, preparation and submission of a quotation, and subsequent receipt and evaluation by Corus does not commit Corus to award a contract to any respondent. All costs of participation including your quotation and subsequent activity in the selection phase are at the offeror's risk and any such costs, whether direct or indirect, will not be reimbursed by Corus.

Nothing in this document shall be construed as an offer by Corus and no terms, discussions or proposals shall be binding on either party prior to execution of a definitive agreement.

The Offeror shall indemnify and hold harmless Corus, its officers, members, partners, agents and employees from and against all action, claims, demands, losses, costs, damages, suits or proceedings whatsoever which may be brought against or made upon Corus and against all loss, liability judgment, claims, suits, demands or expenses which Corus may sustain, suffer or be put to resulting from or arising out of the company's failure to exercise reasonable care, skill or diligence or omissions in the performance or rendering of any work or service, required hereunder to be performed or rendered by the company, its agents, officials and employees.

LEGAL AND FINANCIAL CAPACITY FOR PERFORMANCE

Offerors should provide the following:

- Evidence of Offeror's legal company registration, incorporation or license to do business issued by a competent authority in the country of registration.
- Audited financial statements for the previous fiscal year.
- Past Performance references from three previous customers for supply of similar goods as included in this RFQ. Contact details should be included.

SPECIFICATIONS

- Products offered must comply with all specifications indicated in the RFQ. Supplier must highlight any deviations from requested specifications.

LANGUAGE

The Offer, as well as all correspondence and documents relating to the offer shall be in English.

CURRENCY

Prices shall be stated in US dollars (\$).

PREPARATION AND SUBMISSION

Offers can be submitted electronically or in sealed envelope. If offers are sent by mail, they should be addressed to Corus HQ, C/O Procurement Department. Offers must include the following details:

- Signed and dated bid form
- Detailed description & specifications
- Product availability/delivery date
- Manufacturer and Origin
- Unit Price, Extended EX-Works Price, air freight and sea freight Price, Total Price
- Offer validity time

Offers must be received no later than the due date and time as shown on the cover sheet of this RFQ. Corus may, at its discretion, extend the due date and time for the submission of Offers by amending this RFQ. Any Offer received Corus after the due date and time for submission of Offers will be rejected.

Corus reserves the right to accept or reject any offer or cancel this RFQ and reject all offers at any time prior to contract award without thereby incurring any liability to the offeror.

QUOTES PER OFFEROR

Only one quote per Offeror will be accepted. Offerors may quote for any or all items listed in this RFQ.

VALIDITY

Offers shall remain valid for 90 calendar days from the due date for receipt of Offers. In exceptional circumstances, prior to expiry of the original offer validity period, Corus may request that the offeror(s) extend the period of validity for a specified additional period. Offeror agreeing to the request will not be required to modify their Offer.

EVALUATION

Corus will examine all Offers to determine completeness and adherence to the terms and conditions of the RFQ. An Offer will be deemed complete and compliant if the Offer is signed, meets product specifications, is valid for at least 90 days, and is substantially responsive to the terms and conditions of the RFQ.

Offers received prior to the closing date will be evaluated based on:

- Vehicle which meets requested specifications
- The earliest possible date of delivery
- Price
- Past Performance – References

Additional criteria:

- Adherence to products specifications
- Warranty provisions
- Status as a small business

CLARIFICATION OF OFFERS

During evaluation of the offers, Procurement Department may, at its discretion, ask offerors for a clarification of their offers. Clarifications are limited exchanges with an offeror to resolve minor or clerical errors; they do not offer an opportunity for an offeror to modify or change an offer.

AWARD

Corus may make an award to a single supplier should such an award be advantageous to Corus. Alternatively, Corus may make awards to different suppliers should such multiple awards be more advantageous.

Any award(s) will be made to the responsible Offeror(s) whose offer(s) has/have been determined to be most advantageous to Corus.

CONTRACT TYPE

The Contract or Purchase order awarded pursuant to this RFQ will be on fixed price, fixed quantity basis. Additional Instructions on order processing maybe issued at contract award.

PAYMENT

Invoices and payments will be in United States Dollars (USD). 25% of the total price prepaid and 75% balance of the total price will be paid upon confirmation of receipt.

INSPECTION AND ACCEPTANCE

Offeror shall only deliver and offer for acceptance those goods that strictly conform to requirements. Corus reserves the right to inspect or test any goods that have been offered for acceptance. Each item or service shall be inspected prior to final acceptance of the item or service. All significant discrepancies, shortages, and/or faults must be satisfactorily corrected and satisfactorily documented prior to delivery and release of payment.

TRANSPORTATION AND DELIVERY

All Offers received must show total freight and insurance costs. Shipping will be **DAP (Incoterms 2020) Goma, Democratic Republic of the Congo**. Corus will be responsible for customs clearance.

Notwithstanding any INCOTERM 2020 used in this Purchase Order, the Supplier shall obtain any export licences required export at origin.

TRANSIT INSURANCE

Insurance shall be 100% of the value of the goods.

EMAIL ADDRESS: procurement@corusinternational.org

ATTACHMENT A. BID FORM

Offeror can submit quotes in standard bid form however the following bid form must also be completed.

RFQ Number:	
Date of offer:	
Validity of offer (in calendar days from due date and time)	

Company information (Offeror)

Name:	
Address:	
ZIP/postal code:	
Country:	
Phone:	
Fax:	
Tax Payer Number:	
Registration/Tax payer ID nr	

Description	Quantity of vehicles	Delivery Time # of days from date of order to Estimated Time of Arrival to Goma, Democratic Republic of the Congo	FOB Price per vehicle (US\$)	Freight & Insurance (US\$) Via ocean	DAP Total Price via Ocean (US\$)
[INSERT]	[INSERT]				
[INSERT]	[INSERT]				

- All total prices **DAP GOMA, DRC (INCOTERMS 2020)**, as modified by the terms and conditions of the Purchase Order, in U.S. Dollars, and in accordance with all provisions of **this RFQ** and the resulting award and Purchase order. Prices are net of all trade/other allowances and discounts.

Signature	
Date:	
Name	
Job title	

ATTACHMENT B. QUOTE COVER SHEET

Vendor Name: _____

Address: _____

City, State, Zip: _____

Primary Contact: _____

Tel: _____

Fax: _____

Email: _____

Name of Authorized Official to Sign Contract: _____

Title of Authorized Official: _____

Physical Address (if different from above): _____

Certification: I certify that information provided is true and correct. The offer is valid for a minimum of 90 days.

Signature: _____

Date: _____

ATTACHMENT C. PAST PERFORMANCE

Complete the table below. Please include contact information for past customers that can provide professional references for your organization.

VENDOR NAME: _____

#	Reference Contact Name	Organization Name	Telephone	Email	Date Services Performed	Type of Services Performed