

## REQUEST FOR QUOTES (RFQ)

<b>RFQ #:</b>	FY25-881-SS-DRC-001
<b>Purpose:</b>	Supply of "Mild" , and "Stainless" Steel Sheets, Screws and Fasteners to IMA World Health Office, <b>Port of Matadi, Democratic Republic of Congo, CIF Ocean Incoterms 2020.</b>
<b>Issue Date:</b>	December 19 <sup>th</sup> , 2024
<b>Closing Date:</b>	January, 15 2025 (16:00 hrs EST, Washington DC time)
<b>Questions Due date:</b>	January, 06 2025 (16:00 hrs EST, Washington DC time)
<b>Anticipated Award Date:</b>	February , 2025
<b>Anticipated Award Type:</b>	Fixed Price Contract ( e.g. Purchase Order)
<b>RFQ Contents and Attachments</b>	<ol style="list-style-type: none"><li>1- Introduction</li><li>2- Requirements and Commodity Table</li><li>3- Evaluation Criteria</li><li>4- Terms and Conditions</li><li>5- Bid Submission Instruction(s)<ul style="list-style-type: none"><li>• Annexes<ul style="list-style-type: none"><li>➤ Attachment A- Small Business Certification Form</li><li>➤ Attachment B- Bids Cover Sheet</li><li>➤ Attachment C- Past Performance Form</li></ul></li></ul></li></ol>

### Corus Procurement Ethics

Corus International and its family of organizations are committed to a transparent and ethical procurement process aiming to achieve the best value for money, fairness, integrity, and doing business in compliance with the US government regulations, the beneficiaries, donors, and partners' interests.

Corus does not allow accepting any monetary transaction, gratuity, or compensation of any type from current or potential vendors or suppliers in exchange for or as a reward for a business. Therefore, all potential vendors and suppliers taking part in this solicitation must not offer fraud, bribery, or kickback to an employee or staff of Corus. Any vendor or supplier violating these standards will be automatically disqualified for doing business with Corus in the future.

A comprehensive list of Corus's ethical standards as well as information on how to report any violation pertaining to this solicitation (Corus's Integrity and Ethics Reporting Hotline) is found here: <https://corusinternational.org/ethics-and-policies-corus-international>.

#### 1- INTRODUCTION:

Corus International combines over 150 years of experience of our non-profit and for-profit subsidiary organizations – IMA World Health, Lutheran World Relief, CGA Technologies, Ground Up Investing, and Farmers Market Brands. Together, the organizations take a systematic approach to grow rural economies, eliminate extreme poverty, ensure access to quality healthcare, and respond to urgent humanitarian needs in fragile settings.

Corus leads an ensemble of social impact organizations working together in the world's most fragile settings to deliver the holistic, lasting solutions needed to overcome the interconnected challenges of poverty, health care access and climate change. Corus is a new model in the international space, creating a consortium of specialized non-profit and for-profit entities for greater impact. Our annual budgets have ranged between \$110-130 million a year. Additional growth is expected. Further details about the organization can be found at: <https://corusinternational.org>

#### 2- REQUIREMENT AND COMMODITY TABLE:

Corus invites qualified suppliers to submit offers in accordance with the requirements and specifications listed in this document. **Bids must be accompanied with technical data sheets, Lots 1 through 4.**

##### *(Price Bid Schedule)*

**Corus reserves the right to request physical samples of the proposed product (10 x 10 cm, or similar sized) for Lots 1 and 2, and individual samples for Lots 3 and 4. Samples will be visually inspected and evaluated for quality assurance to determine compliance with technical specifications.**

**Bidders may be asked to submit samples via DHL courier service to IMA WORLD HEALTH, Kinshasa, DRC Office upon request. IMA reserves the right to keep samples, and not reimburse bidder for the costs. DHL courier costs will be assumed solely by the participant bidder.**

<u>Item</u>	<u>Description (A)</u>	<u>Quantity (B)</u>	<u>FOB USD Per Unit (C)</u>	<u>FOB USD Total (B x C)</u>
1	<b>Mild steel sheet 0.35mm thick, 1m wide, 1000m long (roll) painted red or blue one side, grey or tan other side.</b> <b>Yield Strength: 44,000 psi</b> <b>Hardness: Rockwell B90 (Medium)</b> <b>Specifications: ASTM A109</b> <b>Thickness Tolerance: - 0.05mm to 0.05mm</b> <b>2740 kg / roll (estimated)</b>	3 rolls (3,000 m2)		
2	<b>304 Stainless steel sheet 1m wide, 2m long, 0.6mm thick.</b> <b>Yield Strength: 30,000 psi</b> <b>Fabrication: Cold Worked</b> <b>Heat Treatment: Annealed (Softened)</b> <b>Hardness: Rockwell B80 (Medium)</b> <b>Heat Treatable: No</b> <b>Surface finish: Plain (2B or NO.1)</b> <b>Temperature Range: Not Rated to 1500° F</b> <b>Specifications Met: ASTM A240</b> <b>Flatness Tolerance: Not Rated</b> <b>Elongation: 50%</b> <b>Thickness Tolerance: - 0.05mm to 0.05mm</b> <b>Tolerance Rating: Standard</b> <b>9.5kg/sheet (estimated)</b>	2,219 sheets (4,438 m2) Equivalent 1m wide roll acceptable.		
3.	<b>Screw, Extra-Wide Rounded Head Drilling for Sheet Metal, Phillips drive, #8 x 1.25 inch, drilling point</b>	2,220 each		
4.	<b>Aluminum Domed Head Blind Rivet, 5mm (3/16") dia, 10 mm long</b>	96,000 each		
<u>TOTAL FOB</u>				<u>USD</u>
<u>TOTAL CIF OCEAN (Matadi, Democratic Republic of Congo)</u>				<u>USD</u>

<u>PROVIDE ESTIMATED NUMBER OF CONTAINERS REQUIRED (20' or 40 FCL)</u>	<u>Estimated Number Containers:</u>
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### 3- EVALUATION CRITERIA

Corus will evaluate bids that meet the minimum technical requirements on the basis of best value for money.

- **Compliance with technical and quality requirements (physical samples may be required)**
- **Lowest, most competitive price**
- **Shortest lead time**

It is anticipated that award will be made on a best value analysis. However, Corus reserves the right to conduct negotiations with and/or request clarifications from any vendor prior to award at any time or change the evaluation criteria scoring/weighting at any time.

### 4- TERMS AND CONDITIONS:

Issuance of this RFQ does not constitute an award commitment on the part of Corus, nor does it commit Corus to pay for costs incurred in the preparation and submission of a bid.

- A. Corus may contact bidders to confirm contact person, address, bid amount and to confirm that the bid was submitted for this solicitation.
- B. False Statements in the Bid: Bidders must provide full, accurate and complete information as required by this solicitation and its attachments.
- C. Conflict of Interest Disclosure: Bidders must provide disclosure of any past, present or future relationships with any parties associated with the issuance, review or management of this solicitation and anticipated award. Failure to provide full and open disclosure may result in Corus having to re-evaluate selection of a potential Bidder.
- D. **Right to Select/Reject** Corus reserves the right to select and negotiate with those firms it determines, in its sole discretion, to be qualified for competitive proposals and to terminate negotiations without incurring any liability. Corus also reserves the right to reject any or all proposals received without explanation.
- E. Reserved rights: All RFQ responses become the property of Corus and Corus reserves the right in its sole discretion to:
  - To disqualify any offer based on Bidder's failure to follow solicitation instructions;

- To waive any deviations by Bidder from the requirements of this solicitation that in Corus's opinion are considered not to be material defects requiring rejection or disqualification; or where such a waiver will promote increased competition;
- Extend the time for submission of all RFQ responses after notification to all Bidders;
- Terminate or modify the RFQ process at any time and re-issue the RFQ to whomever Corus deems appropriate;
- Issue an award based on the initial evaluation of offers without discussion; and
- Award only part of the activities in the solicitation or issue multiple awards based on solicitation activities.

**QUOTATION VALIDITY:**

Quotation should be valid for 90 days from the RFQ due date. This includes, but is not limited to, cost, pricing, terms and conditions, service levels and all other information. If your firm is awarded the contract, all information in the RFQ and negotiation process is contractually binding.

**5- SUBMISSION INSTRUCTION(S):**

You are requested to submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. Quotation can be submitted via email as response to this message by the below stated response deadline. When responding, please copy all contacts included in this RFQ correspondence [procurement@corusinternational.org](mailto:procurement@corusinternational.org).

To be eligible, Bidders must provide full, accurate and complete information as required by this solicitation and its attachments, including any certification.

Quotations may be submitted on Bidder's letterhead and signed by the authorized company officer.

All quotations must be submitted to [Procurement@Corusinternational.org](mailto:Procurement@Corusinternational.org).

**ATTACHMENT A. VENDOR CERTIFICATION**

**CHECK HERE  IF NON-US BUSINESS PROCEED TO ATTACHMENT B**

**CHECK HERE  IF US SMALL OR TRADITIONALLY UNDERREPRESENTED BUSINESS<sup>1</sup>- MARK BELOW ALL THAT APPLIES**

VENDOR NAME: \_\_\_\_\_

1. Vendor  is or  is not a U.S. based small business? (If “no” – go to question 9, and answer question 9. If “yes” – continue with question 2.)
2. At least 51% of your company is owned by (or is more than 51% of the stock or equity owned by) one or more veterans, AND are the management and daily operations controlled by one or more veterans?  YES  NO
3. At least 51% of your company is owned by (or is more than 51% of the stock or equity owned by) one or more service-disabled veterans, AND are the management and daily operations controlled by one or more service-disabled veterans?  YES  NO
4. At least 51% of your company is owned by (or is more than 51% of the stock or equity owned by) one or more LGBTQ, AND are the management and daily operations controlled by one or more minority?  YES  NO
5. At least 51% of your company is owned by (or is more than 51% of the stock or equity owned by) one or more women, AND are the management and daily operations controlled by one or more women?  YES  NO
6. At least 51% of your company is owned by (or is more than 51% of the stock or equity owned by) one or more minority (Hispanic, Black or African American, American Indian or Alaska Native, Asian, or Native Hawaiian or Other Pacific Islander people), AND are the management and daily operations controlled by one or more minority?  YES  NO
7. Is your company a SBA certified small, disadvantaged business?  YES  NO
8. Is your company a SBA certified HUBZone small business concern?  YES  NO
9. Are you, is your company, or any one of its principal officers presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal Agency?  
 YES  NO
10. What is your company’s DUNS#: \_\_\_\_\_?
11. When does your SAM (System for Award Management) registration expire: \_\_\_\_\_?

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<sup>1</sup> **Traditionally Underrepresented Business** (definition applicable in the United States): A business whose ownership (defined as having 51 percent or more of the stock or equity in the business) is composed of traditionally underrepresented groups including veterans, women, LGBTQ+, and Hispanic, Black or African American, American Indian or Alaska Native, Asian, or Native Hawaiian or Other Pacific Islander people.

**ATTACHMENT B. QUOTE COVER SHEET**

Vendor Name: \_\_\_\_\_

Physical address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Authorized Official to Sign Contract: \_\_\_\_\_

Title of Authorized Official: \_\_\_\_\_

Certification: I certify that information provided is true and correct. The offer is valid for a minimum of  
**XXX** days.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ATTACHMENT C. PAST PERFORMANCE**

Complete the table below. Please include contact information for past customers that can provide professional references for your organization.

**VENDOR NAME:** \_\_\_\_\_

#	Reference Contact Name	Organization Name	Telephone	Email	Date Services Performed	Type of Services Performed

***LEGAL AND FINANCIAL CAPACITY FOR PERFORMANCE***

Offerors should provide the following:

- Evidence of Offeror’s legal company registration, incorporation or license to do business issued by a competent authority in the country of registration.
- Audited financial statements for the previous fiscal year.
- Past Performance references from three previous customers for supply of similar goods as included in this RFQ. Contact details should be included.